

First, a few preliminaries steps:

Before applying for an Certificate of Authenticity (COA) at Museo Emblema, we recommend you to submit to us, in advance, via e-mail images and any related documents to the painting you intend to certify. An initial examination, entirely free of charge, will serve to make easier the procedure described below and allow us to do any necessary preliminary research and evaluation.

Archives reserves -at its sole discretion- the need to request an in-depth examination of the artwork at the Museo Emblema headquarters.

Each certificate needs specific analysis, so, certain cases may deviate from the procedure below described.

Once certification has taken place, the artwork will be placed under the guarantee of the Museo Emblema and all of the artist's heirs. Archiving automatically enters the work into the procedure for Catalogue Raisonné with no other cost to the collector.

An certificated artwork, with the prior and specific consent of the collector, may also be published in other and different catalogues about the artist, displayed in exhibitions, and submitted to the attention of curators, academics, and students who will conduct scholarly research at our archive.

To archive a work by Salvatore Emblema is necessary to

- Send by mail one photo of the front and one of the back of the painting saved on digital media (CD/USB stick). The optimal resolution of the images will be 300 dpi. Good overall quality of the photographic material will prevent you from being asked for additional shots when/if the artworks would be published.
- Enclose with the CD containing the pictures of the painting, a color hard copy of every document relating to the artwork (documents signed by the artist, purchase invoice, any expertise) which you will declare to be in full conformity with the originals that will remain in your possession.
- If present any previous Certificate of Authentication and/or Archive Document, it will be necessary to send back these original papers. CoAs of the Archive of Museo Emblema ratify and replace any previous documentation.
- Finally, you will need to fill out the forms (one for each individual work you would like to certificate) that can be downloaded from www.museoemblema.com . You will attach the forms to the materials described so far and send them to the general archives office of Museo Emblema.

The address to send to is:

MUSEO EMBLEMA
Archive Department
Via Salvatore Emblema,37
80040 Terzigno (Na)
Italy

Please Note: If you do not possess any previous authentication document related to the artwork, it will be possible to request, in the same manner, the issuance of a certificate of authentication+archiving. Fees and payment details will be communicated by e-mail after a free initial examination of the submitted material, by means of an appropriate pro-forma invoice. The submitted material will not be returned.

For any further information you may contact the Emblem Archives
at: archivio@salvatoreemblema.it

Name and Surname _____

ID number _____ *

declare that I am the owner of the work by Salvatore Emblema described below:

Artwork data:

Title: _____

Height (h): _____

Width (b): _____

Year (date on front or back) _____

Technique: _____

Artwork is signed: yes no

Anamnesis:

- How long has the work been in your collection? _____

- How did you acquire the artwork?

Purchase from a private

Family inheritance

Gallery (specify name); _____

Auction (specify name and place); _____

Television sale (specify name and channel) _____

Other _____

- What documents is the artwork provided?

Invoice or purchase document

Authentication on photocolor signed by the artist

Certificate released gallery of provenance

Certificate of Authenticity from Museo Emblema Archive code n° _____

None

- According to your knowledge the artwork is:

Present in exhibitions

If yes, please describe _____

Published in a catalogue or book

If yes, please describe _____

Coming from a public or private collection of special interest

if yes, please describe _____

• In your judgment, what is the state of condition of the artwork?

Excellent

Good

Fair

Precarious

• Since it has been in your collection, the artwork has received:

Damage (moisture stains, breakage, frame breakage, canvas detensioning)

Restoration interventions

Mechanical, chemical and/or steam cleaning

Framing/ Re-framing/ Affixing to other medium

Collector's Requests: *(all fields are mandatory)*

I request, subject to a successful review of all documentation submitted by me, to proceed with the registration in the archives of the Museo Emblema of the work described herein and to receive the corresponding certificate of:

Authentication + Archiving

Archiving (in case you submit a valid document of authenticity signed by the artist)

Certified copy (in case you have lost a certificate of a work already properly archived)

I would like the name listed under **"Collection"**** to be

I would like the certificate and any other communication of an official nature to be sent to the following address

I would like any telematic communications from the Museo Emblema to be directed to the following email address

I would like for telephone communications to be directed to this landline and mobile number

I would like the artwork duly archived by me may be held at the disposal of the Museo Emblema and its curators, consultants and promoters for specific exhibition occasions and/or publications, reserving the right to discuss the modalities and timing with the managers of the Emblema Museum and the archives pertaining to it on the basis of the specific evaluation of the proposed project.

***This is the entry on the certificate that indicates the collector(s) of the work. It may differ from the name of the owner. It will be listed at the bottom of the authentication document but will not be made public in any other way without express permission from the certificate applicant.*

**All data and personal information you provide will be processed in accordance with Legislative Decree 196/2003 and used by the Museo Emblema only for the purpose of cataloging, census and ensuring the preservation of the artworks and their owners.*